

COVID-19 Reporting Requirements – Residential Services

Contact Descriptor	Riskman	Outbreak	Department of Health via the	QLD Health PHU Link	Email Notifications:
STAFF	COVID Module	Brief *	MAC PORTAL For guidance click on the following Link	Local PHU Contact Details	Queensland Health qldcovidcasemanagement@health.gov.au CC: GM, COVID Lead and Clinical Lead Infection Control a.warham@bluecare.org.au
Confirmed Case	Yes	No	Yes (If worked in the facility in the last 72hrs)	No	Yes
RESIDENT	INCIDENT Module	Brief *	MAC PORTAL For guidance click on the following Link	Local PHU Contact Details	Queensland Health qldcovidcasemanagement@health.gov.au CC: GM, COVID Lead and Clinical Lead Infection Control a.warham@bluecare.org.au
Confirmed Case	Yes	No	Yes	No	Yes
Confirmed Outbreak (Two or more residents)	Yes	Yes	Yes (update on first reported case)	Yes Record and report details of each resident and staff case Confirm with the local PHU on preferred data format and template	Yes
VISITOR	N/A	Brief *	MAC PORTAL For guidance click on the following Link	Local PHU Contact Details	GM, COVID Lead and Clinical Lead Infection Control a.warham@bluecare.org.au
Confirmed Case	N/A	No	Yes (If visited the facility in the last 72hrs)	No	Yes

*In addition to above consider notification to other care providers, key stakeholders, facilities, and hospitals where residents have had a high-risk exposure, are required for ongoing support of care needs, have subsequently been transferred or require immediate transfer for care.

IMPORTANT CONSIDERATIONS:

Residential aged care facility COVID-19 EXPOSURE is defined as:

- Any case of COVID-19 in staff, resident or a visitor at the facility during their infectious period that does not meet the definition of an outbreak.

A residential aged care facility COVID-19 OUTBREAK is defined as:

- Two or more residents who test positive to either COVID-19 or 2 or more residents test positive for influenza within a 72-hour period.

Cases of COVID-19 in staff members who have been in contact with residents within 72hrs prior of a positive result will require action in line with exposure response. This action is outlined in the Blue Care Outbreak Management Plan. Cases of COVID-19 in staff members do not trigger definition of an outbreak.

Outbreak Briefs

An Outbreak Brief is to be commenced by the RSM (or delegate) when two or more residents test positive to COVID-19 or Influenza. Please ensure capture within the Brief of all public health directives, upload submitted line listing and surveillance records/outcomes

The journal entry should summarise:

- number of days outbreak was actively managed
- total number of staff effected, total number residents effected and
- total deaths during that period

COVID 19 Reportable Death:

Any resident that is COVID-19 positive that passes away within 28 days of their positive test result, is reportable in the following platforms:

- My Aged Care Portal i.e. death with COVID-19
- Riskman – Existing infection incident report to be amended to reflect catastrophic rating

Reference: [Communicable Disease Network Australia's national guidelines for Outbreaks of Acute Respiratory Infection in Residential Care Facilities.](#)